

## NOTICE INVITING QUOTATION (NIQ) (AUCTION OF SCRAP)

### FOR DISPOSAL OF OLD NEWSPAPER & MAGAZINES OF LIBRARY AT IIM JAMMU

NIQ Ref No: <https://www.iimj.ac.in/tender-and-notice>

Dated: 27.09.2023

Document can be downloaded from following websites:

<https://www.iimj.ac.in/tender-and-notice>

Address To:

Chief Administrative Officer

Indian Institute of Management Jammu

Old University Campus, Canal Road

Jammu- 180016 (J&K)

## NOTICE INVITING QUOTATION FOR THE DISPOSAL OF OLD NEWSPAPER & MAGAZINES OF IIM JAMMU

NIQ Ref No: IIMJ/NIT/Auction-Scrap/2023-24/15

Dated 27.09.2023.

### SCHEDULE/ BID-DATA SHEET:

Name of Work	:-	FOR DISPOSAL OF OLD NEWSPAPER (1500 kg approx.) & MAGAZINES (400 kg approx.)
Ref. No.	:-	IIMJ/NIT/Auction-Scrap/2023-24/15
Validity Offer	:-	90 days from the date of opening of the quotation.
Inspection of Material	:-	27.09.2023 to 30.09.2023 12:30 PM at Canal Road, IIM Jammu
EMD (Earnest Deposit Money)		Rs. 1000/- (Refundable)
Last Date and Time for Submission of Tender	:-	03.10.2023 till 12:30 PM
Date and Time of Opening of Tenders	:-	03.10.2023 at 2:00 PM
Place for Submission of Tender	:-	Tender Box Near Reception, Indian Institute of Management Jammu, Old University Campus Canal Road, Jammu-180016

### 1. BACKGROUND:

- 1.1 Indian Institute of Management Jammu, hereinafter known as IIM Jammu is one of the Institutions of National Importance (INIs) in India governed by the Indian Institute of Management Act 2017 under the Ministry of Education (MOE), Government of India. The Institute imparts quality/ world class education in Management and conducts MBA program, IPM Program, Doctoral level programmes and executive training programs in all the functional areas of Management.
- 1.2 The permanent campus of 200 acres is of state-of-the-art campus, at Jagti, 14 Kms. from Jammu City, about 16 Kms. from Jammu Railway Station and 18 Kms. from Jammu Airport. The permanent Campus is a blissful mix of modern architecture, culture and heritage of Jammu and Kashmir.
- 1.3 IIM Jammu invites bids from the interested parties/ Vendor/Service Providers who have experienced as per scope of the tender for the disposal of old newspaper & magazines of IIM Jammu

1. Sealed Quotations/bids in prescribed format are invited from interested and eligible firms for disposal of old newspapers and Magazines from IIM Jammu as per schedule given above.

## **2. Details of items - OLD NEWSPAPER (1500 kg approx.) & MAGAZINES (400 kg approx.)**

Interested bidders can visit IIM Jammu to see these items during office hours only from 27.09.2023 to 30.09.2023 till 12:30 PM. Successful bidder is required to collect these items from IIM Jammu, canal road and make arrangement for weighing (with electronic machines only), the same in presence of Chairperson, Dispose Committee and arrange conveyance to take these items within 5 days of the receipt letter of award.

## **3. Quotations/bids submission:**

Rates should be quoted on per kg basis separately for Newspapers & magazines strictly as per prescribed format enclosed as Annexure-1. The quotation in another format will be not considered and will be summarily rejected.

## **4. Eligibility Criteria**

- i) The firm should be registered with Govt authority for this work and should be GST registered. Registration certificates to be attached with bids.
- ii) The Agency should have experience in the relevant field in Govt. Offices preferably in CFTIs and Higher Education Institutes.
- iii) The firm should preferably have a fully functional and support office in Jammu.

## **5. Selection Process:**

- i) The Quotations/bids shall be examined by the Dispose Committee of this office.
- ii) In case of same rate for two or more firms, the firm with more experience in the field will be given preference.
- iii) Selection will be made based on highest rate from the eligible and acceptable bids.

## **6. Other Terms and Conditions:**

- i) Quotation form (Annexure-I) should be filled up in all respects and submitted along with this tender document by the bidder duly signed by authorized signatory on each page as mark of acceptance of terms and conditions of this document.
- ii) The Quotation form should be submitted in a single sealed envelope. Envelope should be clearly subscribed with the words "Quotation for disposal of old Newspaper & Magazines of Library, IIM Jammu". The name and address of the bidder/ firm should also be appended on the envelope.
- iii) Bids received by REGISTERED POST/SPEED POST/COURIER/BY HAND (dropped in the Box entitled 'Purchase Section') will only be accepted. Bids received by any other mode like FAX, EMAIL etc will not be accepted. IIM Jammu will not be responsible for any postal delay.
- iv) Bids will be opened as per time schedule given in the tender document in the presence of bidders/authorized representatives of the bidders, if available.
- v) Late bids shall not be accepted.

- vi) The revision of rates etc. shall not be allowed after the Quotations are opened and the approved/accepted rates shall be valid for till completion of Contract Period.
- vii) Competent authority reserves the right to accept or reject any or all the Quotations or accept any Quotation without assigning any reason thereof. Competent authority also reserves the right to award the work to more than one bidder at the approved highest rates.
- viii) Bidders shall provide details of the firm in its letter head mentioning name, contact number of authorized person for making contacts on specific issues related with the disposal process.
- ix) The disposable items will have to be collected by the successful bidder within time period prescribed in this tender document on the basis of "AS IS WHERE IS" basis and "AS IS WHAT IS" basis during the validity of the contract.
- x) IIM Jammu Bank Account details for EMD transfer: -

**Bank Details of IIM Jammu for NEFT/RTGS:**

**NAME OF THE ACCOUNT HOLDER:** INDIAN INSTITUTE OF MANAGEMENT  
JAMMU

**NAME OF BANK:** THE JAMMU & KASHMIR BANK LTD.

**BRANCH NAME:** E/C GOVT. COLLEGE OF ENGINEERING CANAL ROAD

**ADDRESS OF BANK:** GCET CANAL ROAD JAMMU

**IFSC CODE:** JAKA0EGCENG

**A/C NUMBER:** 1250040500000042

**MICR CODE:** 180051027

Sd/-  
Chief Administrative Officer  
IIM Jammu

(To be submitted on the letterhead of the bidder)

Date:	
Disposal of old Newspapers & Magazines NIQ Ref No: IIMJ/NIT/Auction-Scrap/2023-24/15	
Name of the Agency/ Bidder Correspondence Address: Tel/Mob No.: Email Id:	

**Following are the Attachments: -**

- |                         |           |
|-------------------------|-----------|
| i) GST                  | (Yes/ No) |
| ii) Valid Bank Account  | (Yes/ No) |
| iii) PAN No.            | (Yes/ No) |
| iv) Relevant Experience | (Yes/ No) |

Sr. No.	Particulars	Rates in Rs. / Kg
01.	Newspapers of all types	
02.	Magazines	

**Note:**

- I also undertake that all the terms and conditions of the document are acceptable to our firm/ agency.
- GST is applicable @ 5% on sale of Scrap of papers and magazine over and above the rate quoted.

Place:

Date:

(Signature with stamp of the bidder)