

Date: 04th August 2023

NOTIFICATION

Written test for the Non-faculty Positions at Level-8 & below

With reference to the recruitment advertisement vide No. IIMJ/Advt/Non-Faculty-Rect/2023/02 dated 03rd May 2023, the schedule for Written test for the Non-faculty Positions at Level-8 & below, is as follows:

Date: 26th August 2023, Saturday

Reporting Time: 7:00 AM to 8:00 AM

Venue: Reception, IIM Jammu, Permanent Campus, Jagti, Nagrota Jammu & Kashmir

Test Commencing time: 10:00 AM

S. No	Positions	Level	Exam Test	Topics/Syllabus	Marks	Total Marks	Duration
1	Assistant Administrative Officer (Administration)	8	Written Test (Domain Specific)	Objective	15	50	01 Hour
2	Assistant Administrative Officer (Academics)						
3	Assistant Administrative Officer (Placements)			Subjective	35		
4	Secretary to Dean	6	Paper-I: Written Test	GK/ Current Affairs, Logical Reasoning/ Maths, English	50	50	01 Hour
5	Junior Engineer (Civil)						
6	Junior Engineer (Electrical)		Paper-II: Skill/ Applied Test	Domain Specific applied test	50	50	01 Hour
7	Office Assistant						
8	Senior Library & Information Assistant						
9	Peon	1	Written Test	GK/ Current Affairs, Maths, English (Level Class 10 th)	50	50	01 Hour

Instructions:

- Kindly bring all your certificates in original along with one set of self-attested photocopies for document verification.
- No candidate will be allowed to appear in the written exam in case original documents /certificates as per requirements are not available with them.
- SC/ST candidates to submit their ticket in original at the test center with bank details.
- List of documents in original that will be verified:
 - Date of Birth Certificate
 - Category Certificate
 - UG Marksheets (as applicable for the post)
 - UG Degree (as applicable for the post)
 - PG Marksheets (as applicable for the post)



- (vi) PG Degree (as applicable for the post)
- (vii) Other Qualification Certificate
- (viii) Experience Certificate
- (ix) NOC
- (x) Govt Photo ID Proof

5. Post written test, date for interview (online mode) for Level 8 will be intimated through an email.

Please visit the website regularly for updates.

Chief Administrative Officer