

भारतीय प्रबंध संस्थान जम्मू

Indian Institute of Management Jammu

ओल्ड यूनिवर्सिटी कैंपस, कैनाल रोड, जम्मू (जम्मू-कश्मीर) – 180016 भारत

Old University Campus, Canal Road, Jammu (J&K) – 180016 India

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INVITATION OF QUOTATIONS

Ref No: IIMJ/IOQ/2022-23/04

Dated: 26.07.2022

Subject: Hiring of Iron framed Steel Almira on monthly rental basis for Hostel

Indian Institute of Management Jammu, an autonomous body, under the Ministry of Education, Government of India invites quotations from eligible agencies/ firms for Hiring of Iron framed Steel Almira on monthly rental basis for Hostel. Interested Agencies/ Firms meeting the eligibility criteria may submit their quotations along with all supportive documents.

SCHEDULE:

Start date and time of submission of Quotations	:-	27.07.2022 at 09.00 pm
Last Date and Time for Submissions of Quotations	:-	02.08.2022 upto 5.00 pm
Date and Time of Opening of Quotations	:-	03.08.2022 at 11.00 am
Place of Submission of Quotation	:-	Tender Box, Main Building, Room No 311, Purchase Section, Indian Institute of Management Jammu, Old University Campus Canal Road, Jammu-180016
Bid Validity days	:-	90 days (From last date of opening of Quotations)
Contact detail	:-	Chief Administrative Officer 0191-2585837 cao@iimj.ac.in
Location for Delivery	:-	Indian Institute of Management Jammu, Transit Campus-2, near old Guru Nanak College of Education Campus, NEAR BALOL BRIDGE, Jallo Chak, Jammu

Note: The Quotations submitted with incomplete information or information not in conformity with the Bid Documents will summarily be rejected. The bidders are requested to read the document carefully and ensure compliance with all instructions herein. Non-compliance with instructions in this document may disqualify the bidders from the selection process.

1. REQUIREMENT / SCOPE OF WORK:

1.1 Requirement/ Specification mentioned below:

Material	Metal/Iron framed
Standard size	6' x 3' Approx
Depth	1.5' Approx
Number of door	2 (front opening)
Number of shelves	2 (inbuilt)

Hanging of Clothes	Area with one Rod for hanging of clothes in addition to 2 shelves
Finish type	Fresh paint powder coated
Lock type	Inbuilt lock
Number of Keys	02
Mounting Type	Floor mounted
Shape	Rectangular
Quantity	50 Nos. (Minimum) and may be increased

1.2 Image of Almira for Reference:



- 1.3 Almira's are required for use of students at Hostel
- 1.4 The Almira's should be in good useable condition, if not found in satisfactory condition will be rejected and immediate replacement is to be provided by the vendor.
- 1.5 The requirement/quantity can be increased or decreased as per requirement.
- 1.6 Charges to any damage wear and tear to the Almira will be covered under monthly rent paid.

2. SUBMISSION OF QUOTATION:

- 2.1 The Agencies should quote their rates in the prescribed format as per **Annexure-I** inclusive of all the charges for the work mentioned in Scope of Work. All duties, taxes, transportation, labour, material and other levies payable by the vendor shall be included in the Financial Bid. Taxes/ GST, if any, should be indicated separately in the Financial Bid.
- 2.2 The Quotation duly signed Authorized Signatory should be submitted in separate sealed envelope and should be super-scribed in bold letters with the statements "HIRING OF IRON FRAMED STEEL ALMIRAH ON MONTHLY RENTAL BASIS FOR HOSTEL".
- 2.3 Quotations received by REGISTERED POST/SPEED POST/COURIER/BY HAND (dropped in the Box entitled 'Purchase Section' kept in Admin Office of the Institute) will only be accepted. Quotations received by any other mode like FAX, EMAIL etc will not be accepted.

IIM Jammu will not be responsible for any postal delay.

- 2.4 **Selection of successful bidder:** After evaluation of bids, the bidder who is technically qualified as well as quotes the lowest rate shall be declared as the successful bidder (L1).

3. TERMS AND CONDITIONS:

- 3.1 **Period of Contract:** The hiring period of Almirah's will be initially for 06 (six) months which can be extendable as per the requirement.

- 3.2 **PAYMENTS TERMS:** Payment shall be done on monthly basis.

3.2.1 Bill to be made in the name of Indian Institute of Management Jammu.

3.2.2 TDS/ Income Tax etc. are to be deducted at source from the bills of Contractor as per rule. GST No, Pan No and account details should be clearly mentioned on the bill of Vendor.

- 3.3 The institute reserves the right:

3.3.1 To reject any or all quotations without assigning any reason whatsoever and is not bound to accept the lowest (L-1) rate.

3.3.2 To change any clauses/items/conditions on the call for quotation document.

- 3.4 IIM Jammu will follow the provisions of GFR 2017, as applicable.

- 3.5 The decision of IIM Jammu in regard to interpretation of the Terms & Conditions and the Agreement shall be final and binding on the Agency.

- 3.6 In case of any disputes on execution of the work during the period of contract, the decision of the Director, IIM Jammu shall be binding and final, agreeable in full by both the parties.

- 3.7 Further, any legal dispute arising out of any breach of contract shall be settled in the court of competent jurisdiction located within the local limits of Jammu, J&K.

QUOTATION (PRICE BID)

(To be submitted on the letterhead of the bidder)

HIRING OF IRON FRAMED STEEL ALMIRAH ON MONTHLY RENTAL BASIS FOR HOSTEL					
Detail	Qty	Rent/ per piece per month (₹)	Total Rent per Month	Months	Total Amount
CHARGES FOR HIRING OF IRON FRAMED STEEL ALMIRAH ON MONTHLY RENTAL BASIS FOR HOSTEL	50			6 Months	
TOTAL AMOUNT			₹ _____		
GST.....%			₹ _____		
Total Amount (inclusive GST)					
Price in words: Rupees (_____)					

Note:

- Price:** Price must be quoted in Indian National Rupees and is inclusive of all taxes/ duties/ charges/ Transportation/ Any other charges etc. No extra charges other than quoted price will be entertained. The total quoted price/amount must be written in figures as well as in words.
- The vendor shall not tamper/modify Financial Bid Format in any manner. In case, if the same is found to be tempered/modified in any manner, tender will be completely rejected.

Date:

Authorized Signatory

Place:

(Signature and seal of the authorized signatory)